



**APPLICATION FOR INTERNSHIP**  
(Please attach resume with this application)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

PHONE: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

SHIRT SIZE: \_\_\_\_\_

HIGHEST EDUCATION ACHIEVED:

\_\_\_\_\_ High School \_\_\_\_\_ College \_\_\_\_\_ Graduate

NAME OF HIGH SCHOOL, COLLEGE OR UNIVERSITY MOST RECENTLY ATTENDED:

\_\_\_\_\_

GRADUATION YEAR: \_\_\_\_\_

EMPLOYER \_\_\_\_\_ MOST RECENT POSITION \_\_\_\_\_

WORK PHONE: \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

EMERGENCY CONTACT NAME: \_\_\_\_\_

EMERGENCY CONTACT PHONE: \_\_\_\_\_

PLEASE LIST YOUR FIELD OF STUDY, SKILLS, SPECIAL TRAINING OR INTERESTS:

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AREAS OF INTEREST WITH THE NATIONAL UNDERGROUND RAILROAD FREEDOM CENTER:

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ARE YOU INTERNING FOR SCHOOL CREDIT OR TO FILL SCHOOL-RELATED REQUIREMENTS?

YES

NO

IF "YES"...HOW MANY HOURS DO YOU NEED TO FULFILL? \_\_\_\_\_

WHAT SEMESTER ARE YOU INTERESTED IN?

Spring       Summer       Fall

ARE THERE ANY OTHER REQUIREMENTS YOU NEED TO FILL AS PART OF THIS ASSIGNMENT?

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IN THE TABLE BELOW, PLEASE INDICATE THE MOST CONVENIENT DAYS FOR YOU TO VOLUNTEER, AND SPECIFY TIMES A.M. OR P.M.

Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.

PLEASE LIST ANY VOLUNTEER, INTERNSHIPS OR RELATED EXPERIENCE (Organization, dates of service, positions held):

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# REFERENCES

(Please list two people (not relatives) whom we may contact about you)

NAME: \_\_\_\_\_

RELATIONSHIP \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

NAME: \_\_\_\_\_

RELATIONSHIP \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

ARE YOU FAMILIAR WITH ANY OUR THE FREEDOM CENTER STAFF OR VOLUNTEERS? (who?)

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HAVE YOU EVER BEEN CONVICTED OF A CRIME, OTHER THAN MINOR TRAFFIC OFFENSES?

Yes

No

How did you hear about the National Underground Railroad Freedom Center Internship Program?

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I understand that I am applying for a position as an unpaid intern at the National Underground Railroad Freedom Center. I certify that the information provided in this application and any interview conducted on it the basis of it, is true and correct. I understand that any false or incomplete information of omission may disqualify me for internship or be cause for my dismissal from the internship program.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

If Under 18 years old, signature of parent or guardian:

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Please mail, e-mail or fax application to:

Paula Johnson  
Manager, Volunteer Services  
National Underground Railroad Freedom Center  
50 East Freedom Way  
Cincinnati, Ohio 45205  
[pjohnson@nurfc.org](mailto:pjohnson@nurfc.org)  
513-333-7507 – fax  
513-333-7507 - phone



## VOLUNTEER BACKGROUND CHECK AUTHORIZATION

I authorize the National Underground Railroad Freedom Center and its agents, assignees, employees or officers to make investigations, reference checks, security checks and other inquiries into my past regarding my Volunteer application.

These queries may include, but are not limited to, questions pertaining to my past employment, criminal, credit, driving and educational history as well as information regarding my general character and reputation.

Further, I authorize any individual, company, business entity, institution, or government agency having relevant information to furnish the National Underground Railroad Freedom Center with that information.

I agree to release and hold harmless the National Underground Railroad Freedom Center from any and all liability with respect to receipt of such information and acknowledge that the National Underground Railroad Freedom Center is relying on third party information and therefore release the National Underground Railroad Freedom Center, its agents, officers, and employees from any and all liability arising out of errors or omissions.

I understand that the information I provide on this form will be used solely to assist the National Underground Railroad Freedom Center in obtaining background information to determine volunteer eligibility. It will not be used to discriminate or determine eligibility based upon gender, age, race, color, creed, national origin, disability, veteran, marital status or any other category protected by law.

*You are not required to report your sex or race and providing that information is strictly voluntary. Not reporting that information may lengthen the time that it takes to process your background check but will not exclude you from volunteer eligibility.*

Name \_\_\_\_\_  
(First, Middle Initial, Last Name)

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Race \_\_\_\_\_

Social Security Number **(Required)** \_\_\_\_\_

County \_\_\_\_\_

Sex:  Male  Female

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

